

SURREY PICKLEBALL CLUB CONSTITUTION and BYLAWS

Approved September 20, 2022 – Revision #3

CONSTITUTION

Purpose – Vision – Mission

Our Vision

The Surrey Pickleball Club fosters the growth and development of pickleball in Surrey, delivering playing, learning and leadership opportunities in a welcoming, inclusive environment for pickleball enthusiasts of all ages and skills, while advancing pickleball broadly.

Mission Statement

In collaboration with the City of Surrey, we are the year-round home of pickleball in Surrey; the club is the preferred place for pickleball players.

SURREY PICKLEBALL CLUB CONSTITUTION and BYLAWS

Approved September 20, 2022 – Revision #3

BYLAWS

Article I – Membership

1. Members in “good standing” are members that abide by the bylaws, rules and guidelines published by the Club, and are not under club disciplinary action. In addition, they are up to date with their respective membership dues. (Failure to comply may result in termination of membership on authority of the Board).
2. All members who are in “good standing” at a duly authorized meeting shall have one vote; votes can be cast in person or by proxy.
3. Membership dues shall be set by the board and voted on by the members each year at the annual general meeting (“AGM”) for the ensuing year.
4. New members who join more than halfway through the year will pay 75% of the annual dues.

Article II – Meetings and Special Resolutions

1. An AGM will be held every year in the month of September, with 30 days’ notice provided to the members. The purpose of the meeting is to elect officers and directors, to review the financial statement produced for the fiscal year and deal with other agenda items as disclosed in the notice or as introduced at the meeting. A new proposed budget for the ensuing fiscal year shall be presented and voted on.
2. The club bylaws may be amended by special resolution of at least 75% of the members in attendance at the AGM or at a special meeting, either of which shall be based on 30 days’ notice with disclosure of the proposed resolution.
3. A quorum at the AGM or special resolution or regular membership meeting shall be a minimum of 10% of paying members, whether they are in-person at the AGM or by proxy. Agenda items that do not require a special resolution such as the fixing of annual dues shall be by general resolution composed of a simple majority of the members in attendance at a properly constituted meeting.
4. All board members are to be nominated and elected for their respective one- or two-year terms. The existing Board shall determine and make known prior to the AGM, how many directors will be elected for the coming year. The Board must have a minimum of 5 directors which is a total of existing directors and newly elected directors.
5. The existing Board shall determine and make known prior to the AGM; how many directors will be elected for the coming year and how many of the newly elected directors will be in office for one year and how many for two years.
6. At the first board meeting following the AGM, the Board, by majority will assign and authorize the positions of the following officers: president, vice-president, secretary, and treasurer. Taken together, the officers and directors are deemed to be the Board.
7. If a director resigns his or her office or is no longer a member in good standing, the Board, at their discretion, shall appoint a member to take the place of the former director.
8. The president shall chair all meetings of the directors but if at any meeting the president is not present, the vice president shall act as chair. If neither are present, the directors present may choose one of the other directors to be the chair at that meeting.
9. All resolutions proposed at a meeting must be seconded and voted on. In case of an equality of votes, the chair shall not have a second or casting vote, and the resolution shall be defeated
10. The members may, by special resolution, remove a director without cause before the expiration of his or her term and may elect a successor to complete the term of office.

SURREY PICKLEBALL CLUB CONSTITUTION and BYLAWS

Approved September 20, 2022 – Revision #3

Article III – Officers and Directors Duties and Powers

1. All officers and directors shall be members in good standing. A member, who is not in good standing, may not be nominated as an officer or director. An officer or director who ceases to be in good standing ceases to be an officer/director.
2. Officers and directors shall meet at their discretion during the year to make decisions and carry out tasks in furtherance of the clubs aims and purpose. The minutes from these meetings shall be available to any member upon request.
3. The Board shall be composed of the officers and directors; they shall have a quorum of at least four at board meetings.

Duties and Responsibilities:

President: Shall preside over all club meetings and be accountable for the administration of club business. The president shall carry out the direction and policies established by the Board. The president shall ensure that all officers and directors read and understand the club's bylaws.

Vice-President: Shall perform all duties of the president in the event of the president's absence or inability to perform and shall also perform other such duties and responsibilities as may be assigned by the Board.

Secretary: Shall keep the club records, issue notices of all meetings of the Board or general membership, shall record and store minutes thereof, conduct all correspondence relating to the club's business, and distribute minutes to the Board.

Treasurer: Shall receive and deposit all monies due to the club and, if absent, will delegate these duties to another willing director. The treasurer shall pay all obligations that may be incurred by the club in the regular course of its business, shall keep an up-to date ledger of all financial transactions and provide financial reports as may be required at all meetings of the Board or general membership. Prepare and submit Year End Reports and maintain previous years' financial records.

4. The Board may, at their discretion, appoint committees of club members to address various club interest and needs such as the liaison with the City of Surrey, fundraising, the set up and running of tournaments, use "and" or "as well as the" education of the public to the sport of pickleball.
5. Committee chairs shall report to the Board and, on request of the Board, to members at large.
6. The Board shall endeavor to act only in the best interest of the club and must disclose any conflict of interest that may arise. No member of the Board may participate in a Board discussion or vote on a matter where they may have a conflict of interest.

Article IV – Financial and Dissolution

1. The fiscal year shall commence on October 1st of each year. A financial statement for the past year must be produced by the treasurer at the AGM.
2. Any funds and or assets remaining with the club on dissolution shall be distributed as follows: Any dues for the current year will be re-paid to members in good standing, if the club is in a positive financial position to do so. Remaining funds, at the discretion of the Board, will be donated to a selected pickleball club within British Columbia.